

**LITTLEROCK HIGH SCHOOL**  
**2017-2018**  
**Student Handbook**

10833 East Avenue R, Littlerock, CA 93543

**School Mascot:** The Lobo    **School Colors:** Royal Blue, Kelly Green & Silver

**Phone:** (661) 944-5209    **Web Site:** www.lhslobos.org

Proud member of:

Antelope Valley Union High School District



**“LEADERS OF THE PACK”**

<b>Principal</b>	Jose Barajas	Ext. 394
<b>Assistant Principal</b>	Eric Stanford	Ext. 375
<b>Vice Principals</b>	Frank Tremonti	Ext. 387
	Andrew Hay	Ext. 388
	Jennifer Carlson	Ext. 393
	Alex Santoyo	Ext. 393
<b>Director of Security</b>	Ryan Butchart	Ext. 217
<b>Student Support Services</b>	Robert Walls (Head Counselor)	Ext. 373
	John Baxter (A-Ga)	Ext. 370
	Erin Spring (Gb-O)	Ext. 374
	Cristina Pena (P-Z)	Ext. 372
	Karen DeVoll (Guidance Clerk)	Ext. 376
<b>Pupil Service Tech</b>	Adela Morales	Ext. 248
	Bronwyn Daly	Ext. 385
<b>Athletics</b>	Shannon Rara	Ext. 388
<b>Activities</b>	Samaykham Misso	Ext. 387
<b>Special Education</b>	Consuelo Villarreal (Secretary)	Ext. 360
<b>Special Events</b>	Lennie Jenkins	Ext. 393
<b>Library</b>	Stacie Kendra	Ext. 317
<b>Work Experience</b>	Robin Stump-Whetzel	Ext. 384
<b>Attendance Office</b>	Erika Gonzalez (A-K)	Ext. 399
	Rhonda Gackstatter (L-Z)	Ext. 398
<b>Registrar / Records</b>	Mirna Espinoza	Ext. 141
<b>Health Office</b>	Linda Lougee	Ext. 365
<b>Accountant</b>	Gabriela Aguilar-Flores	Ext. 381

# **LITTLEROCK HIGH SCHOOL**

## **HOME OF THE LOBOS**



### **VISION STATEMENT**

The Littlerock High School staff values education as a life-long learning process. We provide a secure environment and support instruction that empowers students to be successful in career and postsecondary options to encourage the development of responsible and proactive citizens.

### **MISSION STATEMENT**

The Mission of Littlerock High School is to provide a safe and secure setting that promotes personal and academic growth wherein students are given comprehensive and challenging opportunities to become productive citizens.

### **SETH's LAW**

AB 9. Pupil rights: Bullying. The existing law provides that it is the policy of the state to afford all persons in public schools, regardless of their disability, gender, nationality, race or ethnicity, religion, sexual orientation, or any other characteristics that is contained in the definition of Hate Crimes, equal rights and opportunities in the state educational institutions. It is the purpose of existing legislation to prohibit acts that are contrary to the policy and to provide resources for it.

### **SCHOOL SUCCESS AND OPPORTUNITY ACT**

AB 1266, Pupil rights: sex segregated school programs and activities. Existing law prohibits public schools from discriminating on the basis of specified characteristics, including gender, gender identity, and gender expression, and specifies various statements of legislative intent and the policies of the state in that regard. Existing law requires that participation in a particular physical education activity or sport, if required of pupils of one sex, be available to pupils of each sex.



## GETTING HELP!

### QUESTIONS ABOUT:

Absences / Office Campus Passes/Withdrawals  
Activity Information  
Athletic Clearances  
Bullying / Harassment Reports

Career Information  
Change of Address  
Employment / Work Permits  
Food Services

I.D. Cards  
Illness at School  
Lost and Found  
Progress Reports  
Schedule / Class Problems  
Scholarship Information

ASB Cards

Textbooks

Theft / Vandalism Reports  
Tutoring Assistance  
Transcripts (Official)  
Personal Issues or Problems  
School Bus Transportation Information  
(Including bus passes and schedules)  
Sports Schedules

### GO TO/DIAL EXTENTION:

Attendance Office, 398/399  
Activities Office, 387  
Athletics Office, 388  
Security, 215/216/217  
Administration, 386/391/392/397  
College-Career, 385/613  
Attendance Office, 398/399  
Work Experience, 384  
(661) 575-1051  
(661) 575-1055

[AVUHSD.schoollunchapp.com](http://AVUHSD.schoollunchapp.com)

Place money on account: [Myschoolbucks.com](http://Myschoolbucks.com)

Room 120, 217  
Health Office, 365  
Switchboard, 0  
Guidance Office, 376  
Guidance Office, 376  
Guidance Office, 376  
College-Career, 385  
Student Store, 186 or  
Accounting Office, 381  
Library, 309  
Depository, 318  
Security Office, 215/216/217  
Guidance Office, 376  
Registrar's Office, 141  
Guidance Office, 376  
AV Schools Transportation  
(661) 945-3621  
Posted on web site: [lhslobos.org](http://lhslobos.org)

**Note:** Most offices require appointments or have posted hours for services. In general, you should visit these offices before school or after school, snack or lunch, not during class time.

**LITTLE ROCK HIGH SCHOOL**  
**2017-2018 School Calendar**  
**DATES TO REMEMBER**



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**FIRST SEMESTER (Dates are subject to change)**

August 7	Classes Begin
August 31	School Picture Make-Up Day
September 4	No Classes / Labor Day Holiday
September 6	First Quarter Progress Reports*
September 7	Back to School Night / Minimum Day
September 18-22	Homecoming Week
October 10	End of First Quarter Grading Period*
October 25	Student Free Day
November 7	Second Quarter Progress Reports*
November 10	No Classes / Veterans Day Holiday
November 20-24	No Classes / Thanksgiving Holiday
December 13-15	Final Exams / Student Minimum Days
December 19	End of Second Quarter/First Semester Grading Period*
December 18-Jan. 5	No Classes / Winter Break



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**SECOND SEMESTER (Dates are subject to change)**

January 8	Classes Resume
January 15	No Classes / Martin Luther King Jr. Day
January 31	Back to School Night / Minimum Day
February 6	Third Quarter Progress Reports*
February 7	Student Free Day
February 12	No Classes / Lincoln Day
February 19	No Classes / Washington Day
March 20	End of Third Quarter Grading Period*
March 19-23	No Classes / Spring Break
April 11	Student Free day
April 24	Fourth Quarter Progress Reports*
May 17	Senior Awards Night
May 21-23	Senior Finals
May 25	Senior Check Out
May 28	No Classes/Memorial Day
May 30	Graduation, 6:00 pm, LHS/Larry Rucker Stadium
June 4	End of Fourth Quarter/ Second Semester Grading Period*

*\*Note: Progress Reports and Report Cards are available a week or so after the teachers submit their grade sheets.*



## Plan Early for College Entrance

### SAT I & SAT II Testing and Registration Dates (subject to change)

<u>Regular Registration Deadline</u>	<u>Exam Administration Date</u>
July 28, 2017	August 26, 2017
September 8, 2017	October 7, 2017
October 5, 2017	November 4, 2017
November 2, 2017	December 2, 2017
February 9, 2018	March 10, 2018
April 6, 2018	May 5, 2018
May 3, 2018	June 2, 2018

Register on-line at [www.collegeboard.com](http://www.collegeboard.com)

### ACT Testing and Registration Dates (subject to change)

<u>Regular Registration Deadline</u>	<u>Exam Administration Date</u>
September 22, 2017	October 28, 2017
November 3, 2017	December 9, 2017
January 12, 2018	February 10, 2018
March 9, 2018	April 14, 2018
May 4, 2018	June 9, 2018
June 15, 2018	July 14, 2018

Register on-line at [www.act.org](http://www.act.org)

### AP Testing Date

**Monday, April 30, 2018 – Friday, May 11, 2018**

Subject area tests will be given on a specific day during this testing time. Check with guidance counselor or Mrs. Sweitzer, AP Test Coordinator for this information. Fee waivers available for qualified students.

### Deadlines:

UC Applications	Check at Guidance Office
CSU Applications	Check at Guidance Office
FASFA Applications	Check at Guidance Office
Cal Grant Applications	Check at Guidance Office

## GRADUATION REQUIREMENTS



The classes and credits listed below are the minimum required to receive a diploma from Littlerock High School or any of the other high schools in the Antelope Valley Union High School District.

<b>English</b>	40 Credits	4 Years	
<b>Mathematics</b> (must complete Algebra I)	30 Credits	3 Years	
<b>Healthful Living</b>	10 Credits	1 Year	
<b>Physical Education</b>	20 Credits	2 Years	
<b>Science</b>			
<b>Physical Science</b>	10 Credits	1 Year	
<b>Biology/Life Science</b>	10 Credits	1 Year	
<b>World History</b>	10 Credits	1 Year	
<b>United States History</b>	10 Credits	1 Year	
<b>Civics</b>	5 Credits	1 Semester	
<b>Economics</b>	5 Credits	1 Semester	
<b>Fine Arts or Foreign Language</b>		10 Credits	1 Year
<b>Electives</b>	70 Credits		

The required classes listed above total **160** credits.

You need a total **230** credits to graduate from Littlerock High School.

This leaves an additional 70 credits of electives for additional science, foreign language or math classes that may be required for college admission.

### ADDITIONAL COLLEGE REQUIREMENTS

In order to prepare for a 4-year college or university directly after high school, you need to take some specific classes in addition to the basic graduation requirements. First-time freshmen seeking admission for the Fall semester or later terms will have the same preparatory course requirements for admission to both the California State University and the University of California.

University of California and California State University Systems

Two years of Lab Science from Life and Physical Sciences (three years recommended)

One year of Visual or Performing Arts from the approved list

Two years of the same Foreign Language (three years recommended)

One year of an additional approved elective

**All grades submitted for college entrance must be “C” or better**

**The Six Pillars of Character**  
**At Littlerock High School: CHARACTER COUNTS!**



**TRUSTWORTHINESS**

Be honest  
Don't deceive, cheat or steal  
Be reliable – do what you say you'll do  
Have the courage to do the right thing  
Build a good reputation  
Be loyal – stand by your family, friends and country

**RESPECT**

Treat others with respect – follow the  
Be tolerant of differences  
Use good manners, not bad language  
Be considerate of the feelings of others  
Don't threaten, hit or hurt anyone  
Deal peacefully with anger, insults and disagreements

**RESPONSIBILITY**

Do what you are supposed to do  
Persevere: Keep on trying!  
Always do your best  
Use self-control; be self-disciplined  
Think before you act-consider the consequences  
Be accountable for your choices

**FAIRNESS**

Play by the rules  
Take turns and share  
Be open-minded: listen to others  
Don't take advantage of others  
Don't blame others carelessly

**CARING**

Golden Rule Be kind  
Be compassionate and show you care  
Express gratitude  
Forgive others  
Help people in need

**CITIZENSHIP**

Do your share to make your school  
and community better  
Cooperate  
Stay informed; vote when you can  
Be a good neighbor  
Obey laws and rules  
Respect authority  
Protect the environment

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## **ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT POLICIES**

### **STUDENT DRESS AND GROOMING**

Each school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. Any hats worn must be appropriate for school rules and particularly in respect to any gang-associated apparel. (Education Code 35183.5)

All students will wear an identification badge at all times during the school day. The badge is to be worn above the waist and clearly visible at all times. The initial identification shall be provided by the school. Any lost identification will be replaced at the expense of the student. In addition, the following standards shall apply to all regular school activities:

1. All students are required to wear appropriate footwear for school.
2. All shirts and tops must cover the midriff at all times. The following are examples of clothing that is unacceptable: tank tops, strapless, spaghetti straps, off the shoulder, cut-out designs, low-cut shirts, bare-back, sheer or mesh clothing that does not have an appropriate blouse or shirt underneath, etc.
3. All pants and shorts must fit at the waist. No sagging or low riding will be permitted. Clothing must cover undergarments when sitting, standing, or bending. Jeans with excessive tears or holes, that are revealing, may not be worn. No revealing leggings.
4. Hemlines and slits on dresses, skirts and shorts above mid-thigh are not acceptable.
5. Only school hats are acceptable and must be worn with brim forward.
6. Clothing and hair accessories that are unsafe and/or dangerous are not permitted (for example, hair-picks, combs, studded belts, chains, spikes, handcuffs, safety pins and needles)
7. Clothing or jewelry that depicts any “gang-style” writing, illegal activity, sexually related or obscene gestures and material, tobacco, weapons, drugs, alcohol, words, pictures or phrases that depict violence or intimidation may not be worn.
8. Any body piercing that presents a safety issue or major distraction will not be allowed.
9. Any clothing or styles of dress that are designed to provoke fear, violence, or intimidation, including gang-related attire, is not acceptable.

### **GANG DRESS POLICY**

1. Pants that are oversized at the waist are not allowed. These can be identified as pants that are folded in at the waist or belt line (e.g. students with 32” waist should not wear pants larger than 32”)
2. Wearing pants below the waist line (sagging) is not allowed.
3. No gang-related jewelry, insignia, color, bandannas, paraphernalia, materials, apparel, clothing or attire may be worn or carried on campus or school activities.
4. Belt buckles with any initials are not allowed.
5. Wearing an over-sized belt with one end hanging down is prohibited.
6. Excessive color identities worn in the color of red and/or purple, blue and/or green, black and/or grey, brown or orange (in combination with other gang attire are prohibited.)
7. Gang-related hats, baseball-type caps or other gang-related head gear may not be worn on campus or at school activities. Official school gear (approved by the principal) representing the current school residence and/or plain beanies with NO logos may be worn.
8. Bandannas, red or blue belts, red or blue thick shoelaces, or rags/Do-Rags that commonly signify gang identity by style or color are prohibited.



9. Clothing, jewelry, paraphernalia or materials which are obscene, sexually explicit or which depict or suggest sexually-related or obscene pictures, wording or which promotes violence, the use/abuse of drugs, tobacco or alcohol may not be worn or carried on campus or at a school activities.
10. Shorts extending below the knee when worn with over-the calf sock are prohibited. No pants can be worn with one leg up and one down.
11. No student may wear clothing, jewelry, paraphernalia, or accessories which pose a threat to the physical and/or emotional well-being and safety of the student or others on campus or at school activity.
12. Shirts buttoned at the top and unbuttoned at the bottom are prohibited
13. Steel-toe combat style shoes and/or boots are prohibited.
14. Gang or tagger-crew writing on shoes, clothing or body, backpacks, accessories or homemade items are prohibited.
15. Sports jerseys other than school jerseys will not be allowed
16. Clothing or articles of clothing (including, but not limited to gloves, bandannas, shoestrings, wristbands, jewelry) which are likely to provoke others to acts of violence or which are likely to cause others to be intimidated by fear of violence may not be worn on campus or at any school activity.

### **MINIMUM PENALTIES FOR DRESS CODE VIOLATIONS**

Students who appear at school or school sponsored activities wearing inappropriate clothing or who are inappropriately groomed will not be allowed to attend class or school sponsored activities until they make the changes necessary to meet the District's dress and grooming requirements. Consequences may include, but not limited to, removing or changing the inappropriate clothing item(s), removal from normal class setting, or contacting parents to return home to obtain appropriate clothing.

First Offense:

- Warning (documented)
- Student conference with administrator

Second Offense:

- Parent contact
- Student assigned to one day Lunch Detention

Third Offense:

- Student assigned two days Lunch Detention
- Parent contact for continued defiance of school rules

Fourth Offense:

- Suspension of one to two days (Off Campus)
- Possible placement to alternative program for continued defiance of school rules

Fifth Offense:

- Suspension of three to five days (Off Campus)

### **ELECTRONIC SIGNALING DEVICES**

Littlerock High School is not responsible for lost or stolen items. The administration strongly recommends that students do not bring expensive items such as I Pod's, PSP's, cell phones, etc. to school or school-sponsored activities.

Use of electronic signaling devices including, but not limited to, cell phones (including those with digital image or photograph-taking capabilities) and pagers are prohibited from being used on

campus during school hours. These items will be confiscated and turned into the security office. These items will be returned and must be picked up by a parent or adult listed on the student's emergency card.

The legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor. Any pupil violating this section shall be subject to appropriate disciplinary action.

### **Bring Your Own Technology**

Providing students and staff with a 21<sup>st</sup> 51st century digital learning environment is part of the Antelope Valley Union High Schools district's (AVUHSD) core values. Beginning with the 2012-2013 school year, AVUHSD will allow junior high and high school students to bring their own technology devices (laptops, smart phones, eReaders, iPads, etc.) to use at specified times during the school day. Use of these devices is to enhance learning in the classroom and will be pursued when deemed appropriate by individual teacher discretion. In addition to bringing their own devices, secondary students will have access to their own Google Apps account, including Gmail, within the AVUHSD domain. With teacher approval, students may use their devices in the classroom to access and save information from the Internet, communicate and collaborate with other learners, and utilize the productivity tools available to them through their student Google Apps account.

### **SEXUAL HARASSMENT**

The Governing Board is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or school-sponsored or school-related activities,

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. Disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

### **BULLYING**

Any student who engages in inappropriate use (including, but not limited to, bullying, threats, plans of unsportsmanlike behavior, etc.) of social media (including, but not limited to, texting, Facebook, etc.) may be held accountable for disciplinary action, up to and including suspension from school and/or removal from an athletic team for the remainder of the season.

**PARTICIPATION REQUIREMENTS FOR GRADUATION  
EXERCISES/COMMENCEMENT**

1. Seniors must meet all graduation requirements 48 hours prior to graduation exercises.
2. Seniors may not be on suspension during the time of graduation exercises.
3. Seniors must complete all senior final checkout procedures.
  - Pay all student financial obligations
  - Return all textbooks and library books
4. Attend all graduation practices.
5. Comply with all graduation and school rules during practice and graduation exercises.
6. Seniors must wear appropriate cap & gown and comply with appearance and dress code policy.
7. Seniors are advised that participation in graduation exercises/commencement is a PRIVILEGE, not a right. Seniors are responsible for their behavior during the school day and at school-sponsored or school-related activities. Seniors who violate school policy or rules may forfeit participation in graduation-related activities including graduation exercises/ commencement.
8. Seniors will attend a Senior Assembly at the beginning of the 2<sup>nd</sup> semester to discuss the “End-of-Year Senior Activities Behavior Contract. All seniors will be required to sign this Contract.

**SERVICES AVAILABLE FOR STUDENTS**

**FOOD SERVICES:**

44809 Beech Ave, Lancaster, CA 93534  
(661) 575 – 1051 or (661) 575-1055  
[AVUHSD.Schoollunchapp.com](http://AVUHSD.Schoollunchapp.com) (Application)  
[Myschoolbucks.com](http://Myschoolbucks.com) (Add money to Account)

- Our cafeteria offers a full range of food services. Vending machines are also available on campus to students and staff.
- Applications and information concerning free or reduced-price snack and lunch are available upon request. **Students must have their I.D. card in order to receive free or reduced-price lunch.**
- A first offense of theft from the cafeteria will result in a fine of \$50 and suspension. Further offenses will result in high restitution and more serious punishment.

**TRANSPORTATION OFFICE:** 670 West Ave L-8, Lancaster, CA 93534  
(661) 945 -3621     [AVSTA.COM](http://AVSTA.COM)

**GUIDANCE COUNSELORS**

- A special academic planning appointment will be scheduled for each junior and senior student. Parents will be notified of the appointment, and are encouraged to attend with their student. During these periodic assessments student progress will be reviewed. Standardized test scores, post high school and vocational plans will be discussed in small groups.
- Guidance counselors assist students in planning four-year academic and career programs. Parents are encouraged to be active participants in the guidance planning process. Students will be informed of the requirements for University of California and State College systems as well as what is needed for meeting graduation requirements from the Antelope Valley Union High School District.
- Counselors will also assist on an individual basis. Appointments may be made before school, during snack, lunch, or after school with the counselors.

## PARENT AFTERNOONS

In an effort to increase parent/teacher communication, LHS created Parent Afternoons, which take place on the last Monday of every month throughout the school year. Parents interested in participating in the conference must contact their student's Counselor prior to the third Wednesday of the month. Unless otherwise notified, conferences will be held:

August 28..... Deadline August 23  
September 25...Deadline September 20  
October 30.....Deadline October 25  
November 27.....Deadline November 15  
January 29.....Deadline January 24  
February 26.....Deadline February 21  
March 26.....Deadline March 14  
April 30.....Deadline April 25

**Conferences begin at 2:45p.m.**

## REPORT CARDS

A report card is the teacher's judgment of the quality of the student's work and indicates the progress the student has made. Grades are issued at the end of each quarter and are mailed home.

## PROGRESS REPORTS

Progress reports are distributed approximately the fifth week of each quarter. A progress report may give the parents an indication that the student's work is below average or it may indicate that the student's work is outstanding. Parents are urged to contact teachers when questions arise about grades.

## POWERSCHOOL PARENT PORTAL

PowerSchool is the district's system providing students and parents real-time information including attendance, grades and detailed assignment descriptions and teacher comments.

You will need to see your counselor to obtain your username and password then you can log in to PowerSchool Parent Portal at <http://www.lhslobos.org> and click on PowerSchool.

## PARENT LINK

Get the latest Little Rock High School news and events by downloading the FREE LITTLE ROCK HIGH SCHOOL Mobile App.

For iPhone and iPad users—Get the LHS App from the AppStore.

- Open AppStore and search **AVHSD**
- Download the App, open it and ***Follow Little Rock High School.***

For Android users—Get the LHS App from the Google Play Store.

- Open Google Play Store and search **AVHSD**
- Download the App, open it and ***Follow Little Rock High School.***

## CONTACTING THE SCHOOL

If parents have questions regarding attendance, grades, or behavior, they are urged to call the school and talk to their child's teachers or email child's teacher on Power School.

## PROMOTION/ACCELERATION/RETENTION

Administrative Regulation 4123. Freshmen who are behind five or more credits in any class required for graduation at the end of the semester will be placed on Academic Probation. The following schedule will be used to classify 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students:

Grade 9	1 – 50 credits	Grade 11	111 – 170 credits
Grade 10	51 – 110 credits	Grade 12	171 + credits

Students placed on Academic Probation will not be allowed to enroll in an elective class if they have not passed classes required for graduation and grade level promotion. Electives will automatically be replaced with courses required for graduation.

### **THIRD AND FOURTH YEAR STUDENTS REQUIRING COUNSELING**

Students who fail classes will be provided with opportunities for counseling, support and attending Credit Retrieval Programs. Students who do not accept responsibility for their academic progress by the end of the second year in high school will forfeit the privilege to remain at a comprehensive high school.

- Third and fourth year students who meet the criteria defined in the following chart will be required to move into an appropriate alternative program.
- The student will be required to meet with a counselor, administrator and a parent. Appropriate alternative programs will be reviewed and an alternative education application will be completed. All transfers must be made in accordance with the District Alternative Placement Manual and State Education Code.

### **Credits Required to Remain at a Comprehensive High School**

Year in School First Semester Second Semester

Third Year	100	125
Fourth Year	150	175

### **HEALTH OFFICE**

Students are to get a written pass to the Health Office from the teachers. General health information is available, but the Health Office Clerk has no responsibility for treatment of illness or injury. The school does not supply medicine. All students needing medication at school must leave their prescription in the Health Office. Parents must provide a written request from the doctor and give their own written consent. All medications must be in the original bottles, properly labeled with the student's name, name or type of medication, dosage, and the time to be given.

Off-campus passes will be issued for health-related needs (injury or illness) after parent contact has been made. In event that a child suffers serious injury while at school or at a school-related activity, site administration will make the determination whether or not to contact emergency services. This "911" call may result in charges assessed to families where insurance may not be carried by the family. Our legal and moral responsibility is to ascertain when serious injury has occurred and to provide immediate transport for students sustaining serious injury to the nearest medical facility. In all cases, we contact parent/guardian through the use of the emergency card on file with the school.

It is essential that Emergency Health Care cards be on file. Emergency phone numbers must be current and include at least one local contact. **No student will be released to persons other than parent/guardian, unless parent permission has been granted as indicated on the Health Card.**

### **LIBRARY**

A Littlerock High School Identification Card is necessary for checking out library material. Overdue materials must be returned before other materials will be loaned. Fines will be assessed.

### **TACKLE FOOTBALL INSURANCE**

If your insurance company does not provide Tackle Football coverage for your student, low cost SISC Tackle Football Insurance Coverage is available through the Athletics Office. This coverage is secondary to any other insurance which provides medical benefits to your child, including Healthy Families. SISC is primary to Medi-Cal and Tricare. SISC becomes primary if you have no other insurance coverage.

### **STUDENT PARKING/OFF-LIMITS AREAS**

Parking on campus is a privilege. Students driving a car to school must park in the student parking lot. All other parking areas are off-limits during the school day. Students are not to be in the parking lot unless they are going to their car with permission to leave campus. Speed limit is 10 M.P.H. Students who violate this privilege by disregarding the speed limits, parking regulations, or endangering the safety of others will be cited by the Sheriff and have their privilege to park on campus revoked.

### **WITHDRAWALS**

Any student withdrawing from school should have his/her parent/legal guardian come to the school's Attendance Office and pick up a withdrawal slip. Before any student may withdraw all books must be returned to the book depository and/or any charges cleared through the Site Accountant. Once every department has completed the withdrawal slip, the slip is to be returned to the Attendance Office for final processing. A copy of the withdrawal and health record is given to the parent.

### **WORK EXPERIENCE - WORK PERMITS**

Students 16 years of age or older and employed at approved job sites may enroll in Work Experience Education for credit toward graduation. This program will be limited to the first 125 students to enroll with seniors given first preference. All others will be placed on a waiting list. Each student enrolled in Work Experience will be required to attend a class of related instruction.

Any student under 18 years of age, whether enrolled in Work Experience or not, must obtain a work permit to be legally employed. These permits are issued for the protection of the student under state and federal law.

### **CAMPUS SUPERVISORS**

Campus supervisors are here for your protection and to enforce school rules. They have the same authority and responsibility as other staff members when on the campus or at school-sponsored functions. Students are expected to comply with any security-related direction. All students are expected to present school identification upon request to all school personnel. Failure to do so is a violation of the discipline code and will result in appropriate disciplinary action.

### **CLOSED CAMPUS POLICY**

Littlerock High School operates under the closed campus policy of the Antelope Valley Union High School District. Once on campus students must have an Off-Campus Pass to leave before the end of the school day. An Off-Campus Pass may be granted at the parent's request for emergencies and reasons such as doctor or dentist appointments.

### **VISITORS**

**NO** visitors are allowed on campus during school hours. All visitors who have a scheduled appointment with a teacher and has been approved by an administrator must register at the Switchboard at the front lobby before entering campus.

## **ATTENDANCE ABSENCES/CLASS CREDIT**

The provision for maximum educational opportunity is our goal. This opportunity is reduced every time a student is absent. Excessive unexcused student absences have put many academic careers at risk. Unexcused absences also place the student at risk of having to go before the School Attendance Review Board (SARB) or other more serious action. Daily participation is an integral part of the educational process. The occurrence of learning takes place in a classroom when the student engages in interaction with the teacher. Students with unexcused absences run the risk of not being allowed to make up missed work. It is the responsibility of the student to ensure absences are not excessive for any reason throughout the semester.

In order to assure that students of Littlerock High School have every opportunity to receive a high quality education and to ensure the granting of credit or diploma the following shall be the policy of Antelope Valley Union High School District.

1. Examples of unexcused absences are at-home suspension, truancy and absences for which no verifiable reason has been given by the parent or guardian.
2. Parents will be sent notification by mail of the number of unexcused absences their student has in each class at the following times: first quarter progress report, first quarter report card, second quarter progress report, second quarter report card, third quarter progress report, third quarter report card, fourth quarter progress report, and fourth quarter report card. Notification of unexcused absences may be sent more frequently than outlined above or at differing times due to school block schedules.
3. Parents may clear, by note or phone call, any non-suspension or non-truant absence during a period of time not to exceed five school days after the occurrence of the absence. After the five-day window of opportunity a doctor's note indicating a diagnosis is required to clear an absence.
4. If a student is absent from school for a portion of the day for illness or a doctor's visit, the parent or guardian must properly check the student out of school through the attendance office. If this procedure is not followed, the student's period absences may be marked as unexcused.
5. Students may opt to attend Coordinated Supplemental Instruction (CSI) for a minimum of four hours to clear absences which have not been cleared by a verifiable excuse. After successfully attending CSI the student will have the option of clearing one all-day unexcused absence or two unexcused period absences. Parent permission is required for the student to attend CSI.
6. Students are encouraged to attend CSI to reduce unexcused absences. Students must clear 1<sup>st</sup> semester absences via CSI prior to the start of the 4<sup>th</sup> quarter. 2<sup>nd</sup> semester absences must be cleared via CSI prior to the start of the summer school session. After the conclusion of 2<sup>nd</sup> semester additional sessions of CSI will be offered as needed.
7. Students attending Regional Occupation Program (ROP) classes are held to different attendance requirements as required by state education code. The ROP program will clarify those requirements.

The Superintendent is directed to establish procedures to implement this policy. Annually, an evaluation of this policy shall be reported to the Board of Trustees.

## **EXCUSED ABSENCE**

1. School-sponsored activities.
2. Pupil illness (specific type of illness must be indicated, i.e., sore throat, flu, upset stomach, etc.)
3. Death in the immediate family.
4. Medical or dental appointments.

The State of California only allows the above 4 categories for excusable absences. Absences not listed in the above categories are considered an unexcused absence.

Students arriving late must bring a note from a parent to the Attendance Office to receive an Excused Tardy Slip. Students out of class without an appropriate pass are subject to appropriate discipline consequences, including possible citation.

### **REPORTING AND VERIFYING ABSENCES**

1. It is preferred that parents call the Attendance Office by 12:30 p.m. the same day a student is absent to confirm the reason for the absence.
2. When a telephone confirmation is not possible, the student must bring an absence note to the Attendance Office upon return. The note must be signed by parent or guardian and include a phone number where parent/guardian can be reached.
3. If an absence is not cleared by the parent/guardian by phone or note upon the student's return to school, the student will be considered truant. An absence not cleared will be recorded as an all-day truancy. An all-day truancy can be made up by attending CSI. Clearing a student's absence is a parental obligation and must be done in a timely manner.
4. For attendance questions please call the Attendance Office for assistance at ext. 398 or ext. 399.

### **TARDY PROGRAM**

Littlerock High School's tardy program operates within the Capturing Kids' Hearts – Excel framework and is committed to improving the critical skill of attending class on time. Program structure includes positive validation and reinforcement as well as consequences for deterring tardiness. Primary implementation of the program relies on its connection to relational capacity, management structure and learning culture within the classroom. Teachers may elect to follow the program as outlined below or choose to apply alternate methods within the Capturing Kids' Hearts – Excel framework.

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\*Tardiness will be accounted and addressed through individual class periods by the teacher of the course.

1<sup>st</sup> Tardy – Verbal Warning

2<sup>nd</sup> Tardy – Verbal Warning

3<sup>rd</sup> Tardy – Written Warning/Parent notification (In PowerSchool)

4<sup>th</sup> Tardy – Written Warning/Parent notification (in PowerSchool)

5<sup>th</sup> Tardy – **Lunch Time detention**

6<sup>th</sup> Tardy – Written Warning/Parent notification (in PowerSchool)

7<sup>th</sup> Tardy – **Lunch Time detention**

8<sup>th</sup> Tardy – Written Warning/Parent notification (in PowerSchool)

9<sup>th</sup> Tardy – **Lunch Time detention**

\*Subsequent tardies will be addressed in a cycle of Written Warning/Parent notification and Lunch Time detention.

\*Lunch Time Detention will consist of a student immediately reporting to the school detention room at the beginning of lunch period.

\*Security will follow up with students not completing their assigned Lunch Time detention assignment.

\*Student who are tardy during a “tardy sweep” will automatically be assigned Lunch Time detention.



- \*Referrals for tardiness may be submitted to Vice-Principal and/or Community Attendance Worker (CAW) any time during this process.
- \*Students that are tardy may be cited based on CAW guidelines.
- \*Excessive tardies may restrict participation in extra-curricular activities such as dance.
- \*Tardies will begin/reset at the beginning of each semester.
- \*This tardy program must be implemented within the Capturing Kids' Heart - EXCEL structure

**Positive Reinforcement of timeliness:**

Students will receive a free assignment pass, for a daily assignment, for every consecutive 20 days that the student is on time to class. Teachers may substitute a suitable incentive for positive reinforcement.

**Implementation of Capturing Kids' Heart – EXCEL structure**

The tardy program must be implemented within the Capturing Kids' Heart – EXCEL instructional structure. **E** – Engage, **X** - X-plore, **C** – Communicate, **E** – Empower, **L** – Launch.

NOTE: Tardy Program is subject to change upon administrative review.

**COORDINATED SUPPLEMENTAL INSTRUCTION (CSI) PROGRAM**

The Attendance Committee recognizes the need to allow an alternative attendance option. We hope that parents will be proactive in their children's attendance and take the responsibility to clear absences as they occur. The purpose of Coordinated Supplemental Instruction (CSI) is to allow a student with all-day absences to engage in instruction on a Saturday in order to reduce the number of absences. Eligible types of absences to be reduced are any unverified, all-day types. Suspension, continued truancies and period absences may not be reduced through this program.

1. The student must sign up for the program. Parent permission by writing or verbal contact is needed for the student to attend CSI.
2. The CSI teacher will monitor the progress of the students who are voluntarily attending.
3. The CSI teacher will have the final decision as to whether the student receives credit or no credit for the day. This decision will be based upon the amount of work completed by the student. A student may be dismissed from CSI, with loss of credit, due to inappropriate behavior.
4. The following Monday, the CSI teacher will deliver to the Program's Administrator a list of students who received credit for CSI.
5. Upon successful completion of the CSI, the student will have one full day of unverified absence re-coded in the attendance files to represent attendance in the program. This absence will now be considered excused and available for full apportionment.
6. A student may not attend CSI for absences more than 20 days past.

**SCHOOL PROGRAMS**

**AVID (Advancement Via Individual Determination)**

Students study communication and collaboration skills in their AVID elective class which prepares them for the challenges of the 21<sup>st</sup> century workforce. These students also have an opportunity to take an A-G college preparatory program that includes honors and AP courses, in conjunction with their AVID elective class.

**BIOMEDICAL SCIENCES (BMS)**

The PLTW Biomedical Sciences (BMS) Program consists of 4 courses, including Principles of Biomedical Science, Human Body Systems, Medical Interventions and Biomedical Innovations. In this program students engage in activities such as investigation the death of a fictional person

or dissecting a sheep's heart, learning content in the context of real-world cases. They examine the structures and interactions of human body systems and explore the prevention, diagnosis, and treatment of disease. Students work collaboratively to understand and design solutions to the most pressing health challenges. The future of the biomedical sciences come alive in this rigorous and relevant four-course sequence that prepares students for college and career readiness.

### **CAREER TECHNICAL EDUCATION (CTE)**

Career Technical Education at Littlerock High School focuses on building capacity in students to develop awareness of careers while exploring different academic pathways. LHS offers a multimedia and Design Pathway, Agricultural Academy and Automotive Design Program to give students a competitive advantage in the 21st Century technological society.

### **JROTC (Junior Reserve Officer Training Corps)**

The Army JROTC is a dynamic four-year academic program designed to provide students with the tools and skills necessary to succeed in high school and motivate young people to be better citizens. Littlerock High School offers one of only five JROTC programs within the Antelope Valley Union High School District. JROTC is a time-proven character education program which serves as a natural attraction for highly motivated, success-oriented students.

### **OUTREACH**

The LHS Community Outreach Program serves to provide an intervention program at the elementary and middle school levels. Focus is on enhancing personal safety awareness and cognitive skills development while fostering relationships with people in our community. Participants in the LHS Community Outreach Program are student leaders who strive to serve as positive role models for the students they serve in their community.

## **EXTRA-CURRICULAR ACTIVITIES**

### **ASB (Associated Student Body) CARDS**

Proceeds from ASB card sales are used to finance student activities as well as help support athletics, band, and other campus programs. The cost for an ASB card is \$20.00 until 9/8/17 and \$25.00 after. The ASB card entitles students to free admission to home athletic contests (except for CIF contests) and discounts on dances, spirit wear, yearbook, and other events. Students also receive a discount at the Student Store. Depending on individual use, the ASB card can save a student well over \$150.00 per school year. Students involved in any school athletic or activity programs are strongly encouraged to purchase an ASB card. In case of a lost and/or missing ASB card there will be a \$5.00 charge for a replacement.

### **STUDENT STORE**

The Associated Student Body (ASB) provides a number of services through the Student Store. The store is located in D-Quad. A full line of Littlerock High School spirit items is available (T-shirts, sweatshirts, P.E. clothes, hats and more). Snacks, yearbooks and major fundraising tickets or items may also be purchased at the Student Store. We encourage your support of this operation. Items in the Student Store make ideal gift purchases. The Student Store is open during lunch Monday through Friday. The Student Store and the site accountant accept **CASH, CREDIT/DEBIT CARD or MONEY ORDERS ONLY, NO CHECKS!**

### **LHS WEB STORE**

You may visit the Lobo Team Store at [www.lhslobos.org](http://www.lhslobos.org) for more Lobo Gear selections.

## **STUDENT GOVERNMENT**

Student government provides an opportunity for students interested in government and leadership to practice and to gain experience in these areas. The executive group of student government is known as the Board of Control. This Board controls student body finances and coordinates all student body activities. Each class and club has its own officers who govern their activities and send representatives to the ASB Senate.

**All fund-raising activities conducted on campus must have prior ASB approval.** This includes all fund-raising activities of the various student organizations. A record of all approved activities and sales is kept in the ASB Office. Club budgets, constitutions, bylaws and requirements for membership are also available through the Activities/ASB Office upon request.

## **ATHLETICS**

All student-athletes must meet academic, campus citizenship, residency, attendance and physical requirements for participation in any LHS athletic program. An Athletic Packet may be obtained at the Athletics Office before/after school or during snack/lunch.

Academic Probation may be granted to a student-athlete who is ineligible at the quarter or semester grading period upon request by the student and parent and is initiated by the head coach. The student must have at least a 1.33 GPA and no more than two F's. An Academic Intervention Meeting with the student, parent/guardian, coach, Athletic Director and Vice Principal is required within ten school days of the grading period. Students must meet the required standards by the end of the probationary period in order to remain eligible for participation (EC 35160.5). Probation progress will be reviewed and academic probation may be revoked if adequate progress is not being made. Students may receive academic probation one time during their 9<sup>th</sup> or 10<sup>th</sup> grade school year and one time during their 11<sup>th</sup> or 12<sup>th</sup> grade school year.

## **CONDUCT AT EXTRA-CURRICULAR EVENTS**

All students are reminded that school-sponsored activities (athletic contests, dances, field trips, club participation, etc.) whether at school or off campus, regardless of time, are under the jurisdiction of the school. Before a student is allowed to purchase tickets for extra-curricular events all ASB, library/textbook charges, grades, attendance and other outstanding fees must be cleared, attendance and grades must be cleared. Those attending such functions will be expected to follow school regulations and all provisions of the state education code. Violation of school regulations will result in disciplinary action.

Unless otherwise specified, the following are the proper standards governing school dances:

1. School dress.
2. All LHS students must have a student I.D. card in order to enter.
3. Follow all school rules.
4. Once you leave the activity, you may not re-enter.
5. You are responsible for the conduct of your guest. Guests must be between the ages of 14 and 20. No junior high school student or anyone 21 years of age or older will be permitted. All guests must be approved through the Activities Office prior to the event or activity.

## **Identification Card**

All students will be issued a LHS photo ID Card at the beginning of the school year. AVIJD Board Policy requires that all students wear their ID Card at all times during the school day and at school events (AR5132). The ID Card is to be worn around the neck on a school-issued lanyard. If the student ID Card is lost/stolen, there is a \$5 replacement charge. Students should pay for their replacement ID at the Student Store. Students without ID Cards are subject to disciplinary action, as follows:

## NO ID Policy

1 <sup>st</sup> Offense	Warning/temporary ID
2 <sup>nd</sup> Offense	Lunch Detention, keep tracking No ID
3 <sup>rd</sup> Offense	Lunch Detention and referral to VP
4 <sup>th</sup> Offense	VP Referral/Charge on student account

If student does not show for lunch detention he/she will be picked up by security and escorted to LAD the following day for NO ID. Parent contact will be made by LAD security and a new ID must be purchased. VP will follow up with parent for the ID purchase.

## STUDENT ORGANIZATIONS

School clubs and classes are restricted in membership to current LHS students. A school staff member must serve as advisor and all funds must be deposited in a student body account. The vice principal in charge of activities should be consulted if there are questions concerning the rules and regulations governing club and class organizations.

## UNAUTHORIZED SALES

**All club fundraiser sales must be approved through ASB. All unapproved items or items being sold during school hours that shouldn't be (such as candy or chips), will be confiscated by security and *will not* be returned. Profits from sales will be confiscated and turned over to ASB as sales are in direct competition with our school snack bar. Offenders will be subject to pertinent discipline.**

## CAMPUS CLUBS & ACTIVITIES

*(Including, but not limited to the following)*

Class of 2018 (Seniors)	FFA
Class of 2019 (Juniors)	Football
Class of 2020 (Sophomores)	Gay Straight Alliance
Class of 2021 (Freshmen)	Boys/Girls Golf
Christian Club	JROTC
Anime	Key Club
AP Club	Latino Lobos/Voces Unidas Club
Art Club	Basketball
ASB	LHS Community Outreach
Link Crew	LHS Hosa
AVID	Mathletes
Ballet Folkorico	College Awareness Club
Band/Color Guard	Science Club
Baseball	Boys/Girls Soccer
Book Worms	Softball
Boys/Girls Basketball	Boys/Girls Swim Team
Cheerleading/Pep Squad	Boys/Girls Tennis
Choir	Boys/Girls Track & Field
Christian Club	Cooking
Cross Country	Boys/Girls Volleyball
CSF	Wrestling
Dance Team	Yearbook
Drama	International Club
Fashion and Cosmetics	Glee Club
Marine Biology	League of Legends

# ACADEMIC HONESTY POLICY

## VISION

Our goal is to encourage honesty and to develop character. We desire to maintain the integrity of this academic institution to ensure that all students achieve their highest capability in a culture of deserved excellence.

The Antelope Valley Union High School Board of Trustees believes that personal integrity is basic to all solid achievement. Students will reach their full potential only by being honest with themselves and with others. The Board expects all students to respect the educational purpose underlying all school activities. All students need to prove to themselves that they can do successful work as a result of their own efforts. The Board expects that students will not cheat, lie or plagiarize. The Board recognizes that students are more inclined to cheat when there is little likelihood of getting caught. Each school shall provide an environment that encourages honesty. Students must know that their teachers will not ignore or condone cheating and that anyone discovered cheating will be penalized. *BP 5131. 9 (a)*

**\*\*\*HONEST STUDENTS DO NOT COMMIT ACADEMIC DISHONESTY\*\*\***

### **Examples of Academic Dishonesty:**

- Cheating
- Receiving help that is not allowed on any task
- Giving help that is not allowed on any task
- Copying from another student or another source
- Turning in work done by someone else or representing someone else's work as your own
- Getting answers from someone who has already taken the test
- Plagiarism

**Consequences are school-side. Violations of the School Academic Honesty Policy will result in:**

**1<sup>ST</sup> Offense in any class:** Zero on assignment, parent contact, inclusion in discipline file, possible reduction in overall grade, Behavior Contract signed indicating consequences for next offense.

**2<sup>ND</sup> Offense in any class:** Referral to administrator with parent contact, possible on or off-campus suspension, reduction in overall grade.

**3<sup>RD</sup> Offense in any class:** 3-5 day on or off-campus suspension, possible removal from class with failing grade, parent conference with administrator.

**4<sup>TH</sup> Offense in any class:** Possible expulsion or mandatory alternative placement.

**NOTE:** The above offenses are cumulative throughout the student's high school career and will remain on the student's discipline record.

## DISCIPLINE

The Board of Education has the responsibility to see that an appropriate educational program is available to each student in our schools. Rules and regulations are established to ensure a proper climate in which students may pursue their studies. School personnel have been charged by the Board to carry out these rules in a friendly, firm and fair manner in order to safeguard each student's right to the finest education we can provide. The Board further feels that good discipline is a shared responsibility. Students, parents, teachers and administrators share in this endeavor and responsibility.

## **BUS RULES**

Littlerock High School works in conjunction with the Antelope Valley Schools Transportation Agency on student behavior on the school bus. Penalties imposed by the Agency will be supported by LHS Administration.

### **WE BELIEVE THAT...**

- *All students have the right to learn.*
- *All teachers have the right to teach.*

### **THEREFORE, ALL STUDENTS WILL...**

- *Be in class on time with proper materials, ready to work until dismissed.*
- *Respect themselves, others and school property.*
- *Avoid disrupting the learning process.*

In accordance with the provisions of California State Law, a discipline committee comprised of the principal or designee and representatives of parents, teachers and students has met to determine school discipline policies. It is intended that all discipline policies be in compliance with all AVUHSD guidelines. Students and parents may refer to the Student- Parent Handbook for a description of the major areas of unacceptable behavior.

## **SUSPENSION**

When suspension is imposed as a penalty for the violation of a school rule, the following steps will be followed:

1. A conference will be held with the vice principal informing the student of the reason(s) for the suspension.
2. Students are to remain under the supervision of their parents during the suspension.
3. Students are not to appear on or near campus or to take part in any school activities during their suspension.
4. Students are not to appear on or near campus or to take part in any school activities during their suspension.

### **Positive Accountability Workshop Series (PAWS)**

The positive accountability Workshop Series (PAWS) is a program that is designed to support students who face behavioral, academic, and motivation-based challenges. LHS supports students on a one-to-one basis throughout the week through faculty and staff referrals. PAWS is not a disciplinary measure, but an intervention that is designed to support student decision making and to reduce and/or avoid discipline related referrals. The PAWS program has been successful in reducing the overall suspension rate by more than 30% and motivates students to focus on their grades and future endeavors.

### **Positive Behavioral Interventions and Support (PBIS)**

Positive Behavioral Interventions and Supports (PBIS) is based on a problem-solving model and aims to prevent inappropriate behavior through teaching and reinforcing appropriate behaviors (OSEP Technical Assistance Center on Positive Behavioral Interventions & Supports). PBIS is a process that offers a range of interventions that are systematically applied to students based on their demonstrated level of need, and addresses the role of the environment as it applies to development and improvement of behavior problems. LHS uses PBIS to promote positive behaviors within our school.

## ASB CARDS

For \$20/\$25.00 (8/7/2017 - 9/29/2017) here's what you will be getting:

- FREE entry to all home and away non-CIF sporting events: Football, Volleyball, Basketball, Wrestling, Swim and Track
- Discount on yearbook price (if pre-ordered by December 31)
- Discount on Homecoming and Winter Ball tickets
- Discount on Prom tickets

LHS ASB Card can save you money throughout the year!

Funds from ASB card sales help support student activities, assemblies, sports, academic awards, etc.

Buy your ASB CARD today in the Student Store

**Price will increase after September 8, 2017**

### Littlerock High School MINIMUM/MAXIMUM PENALTIES

The students at Littlerock High School are expected to behave in a manner that supports a positive educational experience for themselves, their peers and their educators. All students at LHS have a right to learn in an environment that is safe and controlled. The following chart describes the expected consequence for behaviors that interfere with the educational process. Students choosing to violate school rules and procedures face the listed consequences at the discretion of the disciplinary team. These penalties are within the guidelines set by the Antelope Valley Union High School District Regulation 5144.1 and California Education Code section 48900 and 48915. When appropriate LHS administration, faculty and security will use all appropriate means of intervention to prevent/correct student misbehavior. If these means of correction have failed, EC 48915 supports the use of expulsion as a corrective measure.

OFFENSE	LEGAL REFERENCE	TYPE OF INCIDENT	CONSEQUENCES
<b>1. FIREARM</b> •Possessing, selling, or otherwise furnishing a firearm	EC 48900(b) EC 48915(c)(1)	Firearm defined in Penal Code (PC) 16520, gun-free zone 626.9, Knife defined in PC 626.10 Other dangerous objects include lighter, matches, fireworks, firecrackers, poppers, airsoft gun	Mandatory Recommend for expulsion and referral to law enforcement agency.
<b>2. BRANDISHING KNIFE</b> •brandishing a knife at another person	EC 48900(b) EC 48915(c)(2)	Brandishing a knife at another person	Mandatory Recommend for expulsion and referral to law

			enforcement agency.
<b>3. SALES CONTROLLED SUBSTANCES</b> •Unlawful selling or furnishing a controlled substance listed in Chapter 2 (commencing with Section 11053 of Division 10 of the Health and Safety Code)	EC 48900(c) EC 48900(p) EC 48915(c)(3)	Possessed, used, sold, furnished alcohol, marijuana/other drug Substances listed in Health & Safety Code 11053-11058	Mandatory Recommend for expulsion and referral to law enforcement agency.
<b>4. SEXUAL ASSAULT/SEXUAL BATTERY</b>	EC 48900(n) EC 48915(c)(4)	Committed or attempted rape, oral copulation, sodomized or touched an intimate part while restraining victim against their will and for sexual gratification	Mandatory Recommend for expulsion and referral to law enforcement agency.
<b>5. POSSESSION OF EXPLOSIVES</b>	EC 48900(b) EC 48915(c)(5)	Possessed explosive	Mandatory Recommend for expulsion and referral to law enforcement agency.
<b>6. PHYSICAL INJURY: Cause, attempt, threaten</b> <b>6.1 Assault/battery on school personnel</b> EC 48900 (a)(1)(2) <b>6.2 Assault/battery on pupils and non-school personnel</b> EC 48900 (a)(1)(2) <b>6.3 Causing serious injury</b> <b>6.4 Pupil fights</b> <b>6.5 False fire alarm</b> <b>6.6 Inciting pupil unrest</b> <b>6.7 Hazing</b>	EC 48900(a) EC 48915(a)(1)(E) EC 48900(a)(k) EC 48915(a)(1)(A) EC 48900(a)(k) EC 48900(k) EC 48900(k) EC 48900(q)	Threatened to injure another Attempted to injure another Involved in a mutual fight	Suspension Recommend for expulsion and referral to law enforcement agency.
<b>7. WEAPON (knife, other dangerous object)</b> <b>7.1 Possession, sale, furnishing</b> <b>7.2 Firecrackers</b> <b>7.3 Laser pointer</b>	EC 48900(b) EC 48915(a)(1)(B)	Possession, sale, furnished of a knife Other dangerous object include	Suspension 7.1 One semester alternative placement Recommend for expulsion and referral to law enforcement agency.
<b>8. Controlled Substance: Possession, use, under influence</b> •Alcohol, drug narcotics, hallucinogenic, or controlled substances or breathing fumes of poisonous	EC 48900(c) EC 48915(a)(1)(C)	Possessed, used, sold, furnished alcohol, marijuana/other drug Listed in Chapter 2 of Division 10 of the Health &	Suspension and attendance to drug diversion program. Alternative placement



<b>substances</b>		Safety Code, an alcoholic beverage, or intoxicant	Referral to law enforcement agency Recommend for expulsion
<b>9. Look-alike controlled substance, etc.</b>	EC 48900(d)	An exchange of a material represented as a controlled substance, alcoholic beverage or intoxicant	Suspension Recommend for expulsion and referral to law enforcement agency.
<b>10. Robbery, extortion</b> •Committed or attempted to commit robbery or extortion	EC 48900(e) EC 48915(a)(1)(D)	Theft by force or fear, or induced theft by force or fear.	Suspension Recommend for expulsion and referral to law enforcement agency.
<b>11. Imitation firearm</b> •Possessed an imitation firearm; “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm	EC 48900(m)	Possessed or brandished a fake gun-must look like a real firearm	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
<b>12. Aided or Abetted</b> *as defined in Penal Code 31, the affliction or attempted infliction of physical injury to another person, may be subject to suspension, but not expulsion, except when victim suffered serious bodily injury per juvenile court adjudication	EC 48900 (t)	Aided, abetted, advised or encouraged infliction of injury	OMC Suspension Recommend for expulsion and referral to law enforcement agency
<b>13. Harassed, threatened, or intimidated a complaining witness</b>	EC 48900 (o)	Harassed, threatened or intimidated a student that will be or was a witness in a disciplinary procedure	OMC Suspension Recommend for expulsion and referral to law enforcement agency
<b>14. Harassment or intimidation</b> • Sexual harassment •The conduct described in Section 212.5  Hate violence • The pupil has caused, attempted to cause, threatened to cause, or	EC 48900(r)  EC 48900.2  EC 48900.3	Unwelcome sexual advances, with the purpose of having a negative impact upon the pupil’s academic performance, or creating an intimidating, hostile, or offensive environment	OMC Suspension Recommend for expulsion and referral to law enforcement agency

<p><b>participated in an act of hate violence as defined in Section 233</b></p> <p><b>Terrorist threats, school officials property</b></p> <p><b>The pupil has intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils</b></p> <ul style="list-style-type: none"> <li>•Bullying, cyberbullying</li> </ul>	<p>EC 48900.7</p> <p>EC 48900.4</p>	<p>Hate violence means any act punishable under Section 422.6, 422.7, or 422.75 of Penal Code</p> <p>Threat must have specific intent and substantial fear created. See PC 422</p> <p>Engaged in harassment/intimidation that is severe and can create substantial disorder. “Electronic act” includes using a phone, wireless device, computer, etc. to send or post a message, text, sound, or image, including, but not limited to a “Burn page”, creating a credible impersonation of another actual pupil or creating a false pupil profile. Electronic act shall not constitute pervasive conduct solely because it has been transmitted or posted on the Internet. Reasonable pupil has average judgment in conduct for the person’s age, or for the person’s age with his or her exceptional needs.</p>	
<p><b>15. Hazing</b></p> <p><b>*Engaged in, or attempted to engage in hazing. “Hazing” does not include athletic events or school-sanctioned events</b></p>	<p>EC 48900 (q)</p>	<p>Initiation into a pupil group which may cause serious bodily injury or personal degradation resulting in physical or mental harm</p>	<p>OMC Suspension Recommendation for expulsion and referral to law enforcement agency</p>
<p><b>16. Prescription drug Soma</b></p> <p><b>*Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma</b></p>	<p>EC 48900(p)</p>	<p>Sold or furnished Soma, (prescription muscle relaxer)</p>	<p>OMC Suspension Recommendation for expulsion and referral to law enforcement agency</p>
<p>17. Obscenity, profanity, or vulgarity</p> <ul style="list-style-type: none"> <li>•Committed an obscene act or engaged in habitual profanity or vulgarity</li> <li>•Possession of pornography</li> </ul>	<p>EC 48900(i)</p>	<p>Ongoing swearing at student/staff, indecent exposure, possession of pornography, sexting</p>	<p>OMC Suspension Recommend for expulsion and referral to law</p>

			enforcement agency.
<b>18. Burglary</b>	EC 48900(f) EC 48900(g) EC 48900(u)	Graffiti, arson, vandalism Theft, see 48900(e) and (1)	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
<b>19. Damage property</b> •Caused or attempted to cause damage to school property or private property <b>19.1 Vandalism</b> <b>19.2 Graffiti</b>	EC 48900(f) EC 48900(u)	Graffiti, arson, vandalism	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
<b>20. Steal property, or attempt</b> •Stolen or attempted to steal school property or private property	EC 48900(g) EC 48900(u)	Theft, see 48900(e) and (1)	Recommend for expulsion and referral to law enforcement agency.
<b>21. Drug paraphernalia</b> •Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code	EC 48900(j)	Includes items for growing, storing, containing, concealing, injecting, ingesting, inhaling, a controlled substance (lighter, clips)	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
<b>22. Receive stolen property</b> •Knowingly received stolen school property or private property	EC 48900(l) EC 48900(u)	Possessed property that the student knew was stolen	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
<b>23. Tobacco, possess or use</b> •Possessed or used tobacco or any products containing tobacco or nicotine products	EC 48900(h)	Possessed/used cigarettes, clove cigarettes, tobacco product See penal Code 308(b)	OMC Refer to TEG Suspension Recommend for expulsion and referral to law enforcement agency.

<p><b>24. Disruption or willful defiance</b>  <b>24.1 Concerted pupil activities</b>  <b>24.2 Disrespect</b>  <b>24.3 Disturbing the class</b>  <b>24.4 Forgery</b>  <b>24.5 Gambling</b>  <b>24.6 Loitering on or near campus</b>  <b>24.7 Refusal to obey</b>  <b>24.8 Violation of closed campus</b>  <b>24.9 Inciting pupil unrest</b></p>	<p>EC 48900(k)</p>	<p>Overtly defiant behavior toward faculty/staff  Not complying with assigned discipline  i.e. forgery, gambling, littering, throwing objects, etc.</p>	<p>OMC  Suspension  Recommend for expulsion and referral to law enforcement agency.</p>
<p><b>25. Electronic signaling devices (pagers, beepers, cell phones)</b></p>	<p>EC 48901.5</p>	<p>School district may regulate use of any electronic device, including, but not limited to, cell phones, by pupils while on campus, attending school-sponsored activities, or under the control of school district employees. No pupil shall be prohibited from using a device prescribed by a physician</p>	<p>OMC  Suspension  Process in accordance with Board Policy.  Recommend for expulsion and referral to law enforcement agency.</p>
<p><b>26. Violation of District Dress Policy</b></p>	<p>BP 5136(a)(b)  BP 5132</p>	<p>Gang attire prohibited. District may adopt reasonable dress code policy identifying inappropriate clothing, accessories, head coverings (hats), except for outdoor use (P.E.), articles of sun-protecting clothing, including, but not limited to hats (wide brim with neck covering)</p>	<p>OMC  Suspension  Process in accordance with Board Policy.  Recommend for expulsion and referral to law enforcement agency.</p>
<p><b>27. Plagiarism, dishonesty on school work/tests</b></p>	<p>BP 5131</p>	<p>Plagiarism or dishonesty on school work or tests</p>	<p>OMC  Suspension  Process in accordance with Board Policy.  Recommend for expulsion and referral to law enforcement agency.</p>
<p><b>28. Violation of district technology use policy or Internet Use Agreement</b></p>	<p>BP 5131  BP 6163.4</p>	<p>Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual</p>	<p>OMC  Cancel student's user privileges  Suspension  Process in accordance with Board Policy.  Recommend for expulsion and referral to law enforcement agency.</p>

		orientation, age, disability, religion, or political beliefs. See AR 6163.4(a), (b), (c)	
<b>29. Attendance</b> * compulsory education * Chronic Truant	EC 48900 (w) EC 48320 EC48260 EC 48263.6 EC 48264.5(a)	Left campus during the school day without obtaining permission; no hall pass, left class without permission Truant from school or contributed to the truancy of other students Excessive tardiness to school or class	OMC 48900(w) cannot suspend. Truancy Letters/SART/DA SARB Refer to District Attorney Mediation

**ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT**

Exhibit Approved: November 13, 1990

Exhibit Revised: April 2, 1997; March 1, 2000; February 4, 2004; July 5, 2011; April 3, 2013

# SCHOOL MAP

